

## IMPLEMENTATION PLAN TEMPLATE

### COMMENTS ON THE SHEETS

- Sheet 1 (“Roadmap”): it is not much a roadmap, rather a mix of 3 things:
  - a “Photograph” of the current situation of the various products/tests for the company
  - a projection of “Expected Benefits” of alternative methods implementation
    - this is meant for different products/methods
  - a “Regulatory Tracker” of the implementations
    - so should be either renamed, or restructured:
      - keeping parts 1/2 (current status and expected benefits), and moving the regulatory tracking to another sheet
- Sheet 2 (“monitoring”):
  - “Road map” data block includes in the *third column* a “cumulative %age of overall animal reduction”.  
But it should probably be renamed to something like «*residual %age of animal use*», because it starts with “100%” at T0 (before method implementation) and then goes on to decrease.
  - the “Road map” data block is generic: it captures *the entirety of data* (animal use reduction/financial gains)
    - while the “estimation of financial gains” are stated *per method/product* in the “Roadmap” Sheet, here they are conflated into a single data block. -> it offers limited information.  
Should we create specific sheets for each vaccine/method?
  - also: if I understand correctly, the data field on animal usage will remain fixed to 100% until a method has been regulatory approved, and savings will be 0\$
    - Question: Once regulatory approval for a certain country/region is secured; from that moment onwards there will be a %age of animal reduction in animals, and from there on financial gains will accrue. Correct?
  - the second graph “Actual at control gate” reports the information already present in the “cumulative %age of animal reduction” in a different form.
- Sheet 3 (“Graph”): the graph can be moved to Sheet “monitoring”. Also, here too the “cumulative %age of overall animal reduction” should be rephrased as “*residual %age of animal use*”.

### GENERAL COMMENTS

In itself, the Excel is not a full “Plan Template”, that is, the “instruction kit and step-by-step actions to be executed” to secure a method implementation.

Containing a synthetic “Evaluation” part and a “Graphing/Tracking” part, we could consider:

- either separating into two tools, for clarity
  - but would become even more complex to use and of lesser value
- **or enriching it:**
  - 1. adding parts to track specific implementations (per method/vaccine), from a regulatory, animal consumption and financial costs/savings
  - adding a “difficulties tracker”: a list of difficulties which could be met during the transition, to:
    - maintain a richer tracking
    - establish a template/blueprint for further activities for other products, so that the experience remains captured within the company and the various stages remain (synthetically) preserved